

INTRODUCTION

This document contains a chart that outlines all the awards given at either the spring or fall conference. Currently, many more awards are presented at the fall conference than at the spring, including most of the major individual awards. This report recommends some changes for when awards are presented in an attempt to equalize the awards presentations between the two conferences. It has also recommended that elimination of one award and changed criteria for several awards.

It is important that the awards be better explained to clubs and members so there is a greater awareness of what awards are presented. This can be done at TLIs, through the newsletter, the website and the District Facebook page as well as during Area Governor visits. Any award for which members must apply should be reviewed on a yearly basis to determine the uptake for the award. We have, on occasion, presented an award to the sole applicant for that award. The intent of the awards is to not only recognize achievement but to encourage members and clubs to strive for those awards. When there is only one applicant, it is doubtful if that intent is being achieved. If there are not sufficient clubs applying for the award, then consideration should be given to eliminating the award. However, if the awards are well publicized, this should be less of an issue in coming years.

To simplify the awards process and to eliminate confusion about which award is sent to whom, it is recommended that the District appoint a District Awards committee chair. This person could be a Senior Leadership team member or it could be a Toastmaster who is not a member of the District Leadership team. The responsibility of that person should be to publicize the awards through articles in the newsletter or on the website, to send reminders when it is close to submission time and to coordinate with the Senior Leadership team to determine the recipients who are based on the TI reports.

Currently, for some awards it is stated that there will be a ribbon or a plaque. It is recommended that "travelling" trophies be eliminated with the exception of the Malagash Trophy and the Dave Rosvall award. Plaques should continue to be given for the C & L award as well as TM of the Year, AG of the Year and Div Governor of the Year. For all other awards, the award will be a certificate. For Distinguished by April 30th and for the Excellence in Leadership and Education awards, there is supposed to be a draw for a gift certificate but in most recent years, it seems to have been overlooked. It is recommended that those clubs continue to be eligible for the gift certificate but more effort must be made to ensure a draw is done. This should be coordinated by the Awards committee chair if that position is accepted.

On the synopsis of awards on the website, it states that clubs and individual Toastmasters must reside in the boundaries of the District 45 to be eligible for any awards. It is recommended that clubs and individuals be part of District 45 to be eligible. To be part of the District as a club, the club must be within the boundaries of the District but we have members who live outside of the District boundaries but belong to a District club since that may be the closest club to them. Those members should not be ineligible for any awards just because they live outside the District boundaries.

Suggested forms for those awards for which individuals or clubs must apply are included following the chart of awards criteria.

AWARDS CRITERIA

Name of Award	Current Selection Criteria	Proposed Selection Criteria	Current / Proposed Presentation Date	Rationale for Changes	Proposed Award Type
Bill Chase Interclub Visitation Award	Presented to a club with the most interclub visits. Donated by Bill Chase to encourage members to visit other clubs thereby broadening their horizons. Submit total club points to the Area Governor by April 10th ,to be forwarded by April 30th to the District Governor or his/her designated representative.	Clubs receive 10 pts when their member participates in the meeting of the club they are visiting and 5 pts if they just attend as a guest. Joint meetings and visits for official purposes (AG visits, judging, etc) are excluded. See attached form. The time frame should be from July 1 to April 30 th and forms should be submitted to the awards committee chair.	Spring / Spring	Originally, one rec'd extra points for visiting another area as well as for participating as a speaker / evaluator team. Because some areas are now close together, some clubs would have a greater advantage so this is not being recommended. Both the club being visited and the visiting member benefit from participation in the meeting which is why additional points for participation are being recommended.	certificate
Al Ferguson Memorial Outstanding Club Award	This award is presented to the clubs attaining 10 out of 10 Distinguished Club Program points in the previous Distinguished Club Program year.	No change	Fall / Fall	N/A	Certificate
Allan Seavey Memorial Membership Award	This award is presented to the member who enrolls the greatest number of new, reinstated or dual members in anyone year. District Lt. Governor Marketing determines from June 30th TI World Headquarters' Report.	It is recommended that this award be eliminated and the Allan Seavey name be attached to the award for Best Website	N/A	This award dates back to the time when the main way someone came to a meeting was because they were invited by a member. Thus, a sponsor did the work of recruiting a member. Now, most guests come because they found the club on the internet. Often it's the VPM who takes credit for the member. While the VPM may work with the person to encourage them to join, it is part of their executive role and it does not reflect the same effort as was previously involved when this award was created. Also, some clubs do not give anyone credit as a sponsor unless the new member was a personal guest of a member so this creates inequities in who is credited with sponsorship.	N/A

Dave Rosvall Award	This award is presented to an outstanding Toastmaster for meritorious Service to District 45 and beyond. This selection is made by the Past District 45 Governors, the IPDG is responsible for coordinating the selection process. Nominee must be an active Toastmaster with at least 10 years service, involved in District 45 activities, not a current District Officer, not a past recipient and be in attendance at the Spring conference.	No change except the keeper trophy should be presented in the spring to the previous year's recipient as part of the presentation of the trophy to the current year recipient	Spring / Spring	The keeper trophy was originally to be given in the fall. At that time, the recipient still has the large plaque. By presenting the keeper trophy in the spring as part of the presentation of the award, it provides continuity from one year to the next.	Large plaque – current year's recipient Small plaque – previous year's recipient
Malagash Trophy	This trophy is awarded to the home club whose members attending the conference accumulate in aggregate the greatest distance traveled. Each member must attend all events at the conference. The award is based on Kilopersons per club(also known as kilotoasts – the number of members present times the number of kilometers traveled). The LGM in cooperation with the Conference Chair is responsibility for selection	No change	Spring / Spring	N/A	Trophy
Otto Peter Memorial Club Newsletter Award	District PRO should use TI guidelines, (Publishedinbooklet1156) for selection of District 45 recipient. Electronic Club Newsletters are eligible for this award. Submit 3 issues to the District Public Relations Officer by March 31st.	No change in criteria. However, it is recommended that there be only a first place award.	Spring / Spring	We do not have first and second place winners for any of the other awards except the website so awarding first place only makes the process consistent with other awards	Certificate
Ted Nichols Membership Retention Award	This award is presented to the club receiving the most member retention for the October and April reporting periods as measured by the Distinguished Club Program Report. In the case of a tie, the award will be given to the club with the greatest number of members in the club.	No change is currently being recommended.	Spring / Spring		
Terry Chinnery Memorial Membership Award	This award is presented to the club having the highest net increase in members for the time period of September 30 th of the previous year through October 30 of the current year. Multiple awards are possible.	No change	Fall / Fall	N/A	Certificate

District 45 Best Club Website Award	Selection is by the PRO. Selection criteria to be developed by the PRO and District Webmaster based on the issued TI Guidelines. Period covered should be July 1 through March 31st.	No change in criteria but suggest it be renamed the Allan Seavey award for Best Club Website. It is also recommended that there be only a first place award.	Spring / Spring	We do not have first and second place winners for any of the other awards except the newsletter so awarding first place only makes the process consistent with other awards	Certificate
Spirit of Success Award	Selection(s) to be made by the District Governor. Suggested selection criteria may be obtained from TI packet # 1211 "Spirit of Success Award"	Eliminate this as an award for an individual and make it a club award. See attached for criteria. The time frame for the award is recommended to be July 1 to April 30. Completed forms should be submitted to Awards chair by April 30 th .		This award has not been given for the last five years and is no longer available from TI. The Al Ferguson award was instituted under a different point system for the DCP and it was intended to recognize one club. With the introduction of the current DCP, the Al Ferguson award was changed to recognize all clubs receiving 10 of 10 points in the DCP. However, with the exception of officer training, a club can achieve all 10 points without stepping outside of the club environment. It is recommended that the Spirit of Success award be given to a club whose members are active outside the club and that aspires to achieve more than the minimum requirements for points in the DCP.	Certificate
Communication and Leadership Award	Recognizes someone outside Toastmasters for contributions to communication excellence. This recipient is selected by the District Governor	No change	Spring / Spring	N/A	Plaque
Excellence in Leadership Award	Recognizes clubs that achieve at least two leadership awards and have at least 4 officers trained in each TLI for the past three years. This award recognizes the importance of leadership and the importance of the TLI and the leadership designations in helping to develop leaders in our organization.	No change	Fall / Fall	N/A	Certificate plus eligible for \$25 gift certificate
Excellence in Education Award	Recognizes clubs that achieves at least 4 CCs and 2 ACs for the past three years.	No change	Fall / Fall	N/A	Certificate plus eligible for \$25 gift certificate
Distinguished by April 30th	Recognizes any club that has achieved at least 5 points in the Distinguished Club Plan and has at least 20 members or a net gain of 5 members. Distinguished Clubs, Select	No change	Spring / Spring	N/A	Certificate plus entered into draw for \$25 gift

	Distinguished and President's Distinguished will be recognized separately.				certificate if first time recipient and draw for \$50 certificate for repeat winners
Distinguished Club recognition	Recognizes any club that achieves any level of Distinguished status. Based on report from TI. Each level should be recognized separately		Fall / Fall	N/A	Stand for recognition
Member Sponsors	Recognize members who sponsored 5 or more members in the past year. Based on report from TI	Change to recognition	Fall / Fall	The names are in the Hall of Fame and it is recommended that no certificate be given. Recipients should be asked to stand and be recognized	Stand for recognition
Triple Crowns	Awarded to any member who receives three or more educational designations in one District year. Designations do not all have to be for the same club. HPL completions do not count In the spring, recognize those who rec'd a Triple Crown since July 1. In the fall, recognize only those from the previous year who were not recognized in the spring.	No change	Spring and Fall / Spring and Fall	N/A	Binder, certificate and ribbon for first time recipients. Small gift for repeat recipients.
DTMs	Awarded to any member who receives their DTM designation. All new DTMs should be recognized each spring and fall	No change	Spring and Fall / Spring and Fall	N/A	DTM pin and "running the DTM gauntlet"
Division Governor Recognition	Recognizes the achievement of the Division Governors.	No change	Fall / Fall	N/A	Certificates provided by TI
Area Governor Recognition	Recognizes the achievement of the Area Governors.	No change	Fall / Fall	N/A	Certificates provided by TI

Smedley Award	Recognizes clubs that recruit 5 or more new, dual or reinstated members in August and September of the current District year	No change	Fall / Fall	N/A	Certificate
Talk up Toastmasters	Recognizes clubs that recruit 5 or more new, dual or reinstated members in February and March of the current District year	No change	Spring / Spring	N/A	Certificate
Beat the Clock	Recognizes clubs that recruit 5 or more new, dual or reinstated members in May and June of the previous District year	No change	Fall / Fall	N/A	Certificate
New Club Recognition	Recognizes any clubs chartered since the last conference	No change	Spring and Fall / Spring and Fall	N/A	Certificate
Club Sponsors and Mentors	Recognizes any members who receive credit for being a sponsor or member of a new club since the previous conference. All necessary paperwork must be submitted and the award recognized by TI	No change	Spring and Fall / Spring and Fall	N/A	Certificate
Club Coaches	Recognizes any members who receive credit for being a coach of a club that had 12 or fewer members and have since achieved Distinguished status. All necessary paperwork must be submitted and the award recognized by TI	No change	Spring and Fall / Spring and Fall	N/A	Certificate
Toastmaster of the Year	Selected by the District Governor from Area Governors' submissions of their Area Toastmaster of the Year winner's names and form 1113 worksheets. Clubs submit by 6/30 to Area Governor-7/10 to Division Governor-7/15 to District Governor. Previous recipients and current DEC members are ineligible.	Based on the form #1113 with additional requirements for Area Toastmaster of the Year, Division Toastmaster of the Year and District Toastmaster of the Year. It is recommended that previous recipients should be eligible. Completed forms should be submitted to the AGs by July 10 th , from the AG to the Div Gov by July 30 th and from the Div Gov to the Awards chair by Sept 1. See attached form for criteria.	Fall / Fall	It is recommended that additional requirements be added for District TM of the Year so that contribution beyond the club level is encouraged and recognized. It is also recommended that previous recipients be eligible. Every Toastmaster starts from the same position each year so being a previous recipient does not give someone any advantage and could discourage them from continuing to excel. Because the award is based on the club Toastmaster of the Year, awards from more than one club cannot be used in determining total points.	Plaque from TI

<p>Area Governor of the Year</p>	<p>Selected by the District Governor. Given annually to the Area Governor who makes the most outstanding contributions to the District goal achievement. Suggested guidelines are in the District Leadership Handbook</p>	<p>Based on the guidelines in the District Leadership Handbook but with points assigned. It is recommended that this award being presented in the spring. Completed form should be submitted by AGs to the Awards chair by April 30th. See attached form for criteria.</p>	<p>Fall / Spring</p>	<p>Our spring conference has always been considered our “main” conference and it is the conference for which we usually have the greatest registration. Until 1990, all awards were presented in the spring because there was no fall conference. For a number of years since 1990, the “major” awards continued to be presented in the spring but over time, a greater number of awards have been transferred to the fall conference. There are more awards presented in the fall when there are generally fewer people in attendance to recognize the recipients. While presenting this award in the spring would mean the recipient had not completed a full term, about 95% of the work of the position needs to be completed prior to the spring conference. The award should be based on efforts throughout the year and it is unlikely that work in the last 4 – 6 weeks of the District year would make a significant difference in the overall decision of who should receive the award. All potential recipients are still on a level playing field because the same time frame is used for all.</p>	<p>Plaque from TI</p>
<p>Division Governor of the Year</p>	<p>Selected by the District Governor. Given annually to the Division Governor who makes the most outstanding contributions to the District goal achievement. Suggested guidelines are in the District Leadership Handbook.</p>	<p>Based on the guidelines in the District Leadership Handbook but with points assigned. It is recommended that this award being presented in the spring. Completed form should be submitted by Div Govs to the Awards chair by April 30th. See attached form for criteria.</p>	<p>Fall / Spring</p>	<p>As per rationale for change for Area Governor of the Year.</p>	<p>Plaque from TI</p>

BILL CHASE INTERCLUB VISITATION AWARD

DISTRICT 45 INTERCLUB VISITATION TROPHY CERTIFICATION

I certify that _____ of the _____
Toastmasters Club # _____ visited Toastmasters Club _____ on the
_____, 20__ as a

Guest (5 points)

Participant in meeting (10 points)

Certification Signature must be by one of the following:

(Any executive member of the club being visited)

SPIRIT OF SUCCESS AWARD

Club Name _____ Club # _____

Category	Value	Point Claimed
CC designations	5 pts for each CC over 4	_____
AC (any level) designations	5 pts for each AC over 2	_____
Leadership (any level) designations	5 pts for each over 2	_____
Officers trained		
<i>June training</i>	5 pts for 5 officers trained	_____
	10 pts for 6 officers trained	_____
	15 pts for 7 officers trained	_____
<i>January training</i>	5 pts for 5 officers trained	_____
	10 pts for 6 officers trained	_____
	15 pts for 7 officers trained	_____
Club contests held	5 pts for each contest	_____
Members attending Area contests		
<i>25% - 50% of members attending</i>	5 pts for each contest	_____
<i>51% to 75% of members attending</i>	15 pts for each contest	_____
<i>Over 75% of members attending</i>	25 points for each contest	_____
Members attending Division contests		
<i>25% - 50% of members attending</i>	5 pts for each contest	_____
<i>51% to 75% of members attending</i>	15 pts for each contest	_____
<i>Over 75% of members attending</i>	25 points for each contest	_____
Members attending District contests		
<i>15% - 30% of members attending</i>	5 pts for each contest	_____
<i>31% to 60% of members attending</i>	15 pts for each contest	_____
<i>Over 60% of members attending</i>	25 points for each contest	_____
Members with leadership roles outside club	5 points for each	_____
Members attending demo meetings	5 points for each member for each meeting	_____
Club sponsors, mentors or coaches	10 points for each member	_____
Total Points		_____

TOASTMASTER OF THE YEAR

Name of Candidate _____ Club # _____

Category	Value	Point Claimed
Enthusiasm – does the member reflect enthusiasm for fellow members, for the Club, and for Toastmasters?	5 pt – tops in the club; 3 pts – good; 1 pt fair	_____
Dedication – does the member readily and enthusiastically accept all assignments and willingly contribute to the Club’s well-being?	5 pt – tops in the club; 3 pts – good; 1 pt fair	_____
Helping others – does the member evaluate others’ speeches with the purpose of recognizing achievement, fostering continued improvement, and building self-esteem?	5 pt – tops in the club; 3 pts – good; 1 pt fair	_____
Attendance	100% - 10pts; 90 – 99% - 8 pts 80 – 89% - 6 pts	_____
Club Officer Service	6 pts per 6 month term (12 pts per 1 year term)	_____
Newsletter Editor (not club officer)	5 pts per 6 month term (10 pts per 1 year term)	_____
Web master (not club officer)	5 pts per 6 month term (10 pts per 1 year term)	_____
Educational awards		
CC	12 pts	_____
ACB	10 pts	_____
ACS	10 pts	_____
ACG	10 pts	_____
CL	10 pts	_____
ALB	10 pts	_____
ALS	10 pts	_____
Manual Speeches	1 pt. each	_____
Meeting Awards		
<i>Best Speaker</i>	2 pts each	_____
<i>Best Table Topics</i>	1 pt. each	_____
<i>Best Evaluator</i>	1 pt. each	_____
<i>Other (if applicable)</i>	1 pt. each	_____
Contests		
<i>Participation (any contest)</i>	1 pt. each	_____
<i>Won Club Contest</i>	3 pts each	_____
<i>Won above Club level</i>	3 pts each	_____

Coordinated		
<i>Speechcraft</i>	6 pts each	_____
<i>Other Success/Leadership and Success/Communication modules</i>	3 pts each	_____
<i>Youth Leadership</i>	5 pts each	_____
Conducted Educational Program		
<i>Better Speaker Series</i>	2 pts each	_____
<i>Successful Club Series</i>	2 pts each	_____
<i>Excellence in Leadership Series</i>	2 pts each	_____
Outside Speeches	1 pt each (max 10)	_____
Sponsored new members (must be a new member who came as a personal guest, not walk-ins)	5 pts each new member	_____
Mentor for New Member	2 pts each	_____
Participated in Interclub Visit	1 pt each	_____
Total for Club TM of the Year		_____
<i>Additional Points for Area TM of the Year</i>		
Attended Area contest	5 pts each	_____
Visited other clubs	3 pts each	_____
Total for Area TM of the Year	Club plus Area points	_____
<i>Additional Points for Division TM of the Year</i>		
Attended Division contest	10 pts each	_____
Attended TLI (other than as presenter)	5 pts each	_____
Presented at TLI	10 pts each	_____
Presented at other Division events	10 pts each	_____
Attended demo meeting	5 pts each	_____
Total for Division TM of the Year	Club, Area and Division points	_____
<i>Additional Points for District TM of the Year</i>		
Attended District conferences	15 pts each	_____
Presented at District conference	20 pts each	_____
Total for District TM of the Year	Club, Area, Division & District pts	_____

AREA GOVERNOR OF THE YEAR

Name of Candidate _____ Area # _____

Category	Value	Point Claimed
Achieved CC goal	10 pts	_____
Exceeded CC goal	5 pts per CC	_____
Achieved AC goal	10 pts	_____
Exceeded AC goal	5 pts per AC	_____
Achieved an average of at least one leadership designation per club	10 pts	_____
Exceeded leadership goal	5 pts per leadership designation	_____
Renewals		
<i>75% of Oct renewals on time</i>	10 pts	_____
<i>100% of Oct renewals on time</i>	25 pts	_____
<i>75% of Apr renewals on time</i>	10 pts	_____
<i>100% of Apr renewals on time</i>	25 pts	_____
60% of clubs distinguished or better	10 pts	_____
Club visits		
<i>80% of fall visits reported on time</i>	10 pts	_____
<i>100% of fall visits reported on time</i>	25 pts	_____
<i>80% of spring visits reported on time</i>	10 pts	_____
<i>100% of spring visits reported on time</i>	25 pts	_____
60% of clubs at 20+	10 pts	_____
75% or more of clubs at 20+	25 pts	_____
60 – 99% of clubs participating in fall contest	10 pts each contest	_____
100% of clubs participating in fall contest	25 pts each contest	_____
60 – 99% of clubs participating in spring contest	10 pts each contest	_____
100% of clubs participating in spring contest	25 pts each contest	_____
Officers trained		
<i>50 – 74% of clubs with 4 or more officers trained</i>	5 pts	_____
<i>75 – 99%</i>	15 pts	_____
<i>100% of officers trained</i>	25 pts	_____
Clubs with all 7 officers trained	15 pts per club	_____
Attended main officer training in July	25 pts	_____
Trained in make-up session	10 pts	_____
Attended either fall or spring DEC meeting	10 pts	_____

DIVISION GOVERNOR OF THE YEAR

Name of Candidate _____ Division _____

Category	Value	Point Claimed
Achieved Distinguished Division	10 pts	_____
Achieved Select Distinguished Division	15 pts	_____
Achieved President's Distinguished Division	25 pts	_____
50% of Areas Distinguished or better	5 pts	_____
75% of Areas Distinguished or better	10 pts	_____
100% of Areas Distinguished or better	25 pts	_____
Attended main officer training in July	25 pts	_____
Trained in make-up session	10 pts	_____
Attended either fall or spring DEC meeting	10 pts	_____
Attended both fall and spring DEC meeting	25 pts	_____
Held Division Council meetings (either in-person or conference calls; minutes must be attached)	15 pts per meeting	_____
Contributed article to District newsletter	10 pts	_____
Presented at TLI	10 pts per presentation	_____
Participated in demo meeting	5 pts per meeting	_____
Organized demo meeting	15 pts per meeting	_____
Organized educational sessions other than TLI	15 pts per session	_____
60 – 99% of Areas participating in fall contest	10 pts each contest	_____
100% of Areas participating in fall contest	25 pts each contest	_____
60 – 99% of Areas participating in spring contest	10 pts each contest	_____
100% of Areas participating in spring contest	25 pts each contest	_____
Total Points		

Other (please tell us about any other accomplishments during your year which you feel would qualify you for Division Governor of the Year. The District Governor may award up to an additional 25 bonus points for any other accomplishments.)
